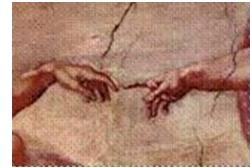




ASPERA Common Call

ET R&D

Networking and R&D for the Einstein Telescope



Meeting Minutes

WP1	WP2	WP3	WP4	MC	GM	Other
				X		

Title of the Meeting:	First Management Committee Meeting, Telecon,
hyperlink:	
Date:	28/06/2013
Location (or phone)	phone

Participants			
01	Harald Lück (author of the notes)	02	Andreas Freise
03	Ronny Nawrodt	04	Stuart Reid
05	Iain Martin	06	Tomasz Bulik
07	Michele Punturo	08	Valentin Rudenko
09		10	Stuart Reid
11		12	
13		14	
15		16	
17		18	
19		20	

Agenda

- 1) Constitution of MC
- 2) Deputy Project Coordinator
- 3) MOU issues and signing
- 4) AOB (ET symposium)

1) Constitution of MC

Without the MOU being signed there is only a preliminary Management Committee which met today. Also without the MOU in place there are no rules concerning a required quorum for voting issues. Hence we took the liberty to vote without quorum and I ask you to signal any potential dissent by mail.

The general opinion was that an efficient Management Committee (MC) has to be small.

It was agreed on the following:

- Associated partners will get an advisory seat on the MC means a non-voting seat
- Italy and France shall be represented as consortia, where EGO will represent Italy. Michele will organize a teleconference with all associated partners and find some agreement
- Each party will have at most one seat in the MC

So the definition of MC in the MOU will be:

The MC is composed of one authorized representative from each participating country, plus the Project Coordinator, the Deputy Project Coordinator and the Working Group Chairs. Countries with only associated parties will also have an advisory representative in the MC without voting rights. Each party will have at most one representative in the MC.

Hence the current composition of the MC is:

Project Coordinator: Harald Lück

Deputy Coordinator: Michele Punturo (see below)

Working group chairs: Sathyaprakash, Jo v.d. Brand, Ronny Nawrodt, Andreas Freise

Country representatives:

- Netherland -
- Germany -
- UK (Iain Martin ?)
- Poland (Thomasz Bulik)
- Russia (Valentin Rudenko)
- Italy (TBD if any additional to Michele)
- France (TBD)

2) Deputy Project coordinator

It was agreed on having a Deputy Project Coordinator. Michele Punturo volunteered and was unanimously elected.

3) MOU issues

Jo mentioned that covering intellectual property rights would cause a lot of additional work with the legal departments. We will try to minimize this aspect in the MOU.

Looking up the request from ASPERA concerning the content of the MOU gives this:

Concerning the contents of this agreement it is suggested that the MoU should cover

- responsibilities and rights of the project partners;
- arrangements for the management of the project and its finances

- protecting existing rights of partners;
- arrangements for the protection and exploitation of IPR;
- the involvement of third parties;
- definition of the relationships with the Programme Committee.

So it is explicitly **suggested** that IPR should be included.

I will try to soften this to an acceptable point, send around another revision, which I ask all representatives of signing entities to check for “signability”.

4) AOB

5th Einstein symposium

The 5th Einstein symposium will be held in Hannover at the AEI on October 22, 23 2013. I am in the process of preparing a website which I hope to get public soon, such that registrations can start. The AEI will sponsor the meeting from residual ET Design Study money at a level comparable to the last meeting. Money will be granted mostly on a first-come_first-served basis. Given the current overall organization of the ET Science Team this ET R&D MC seems an appropriate committee, representing all the Science Team reasonably well, to discuss organizational issues for the meeting.